

File No 5-130/Store/2023-24 -1677-E  
Office of Superintending Archaeologist  
Archaeological survey of India  
Jhansi Circle

Date: 29-10-25

**SUBJECT: NOTICE FOR AUCTION/DISPOSAL OF OLD CONDEMNED, OBSOLETE AND UNSERVICEABLE OFFICE EQUIPMENTS / ITEMS.**


Tender applications are initiated for the auction/ disposal of old condemned, obsolete and unserviceable office equipments/ items.

The above mentioned items are located in the stores of Sub -Circle Office: Karwi, Karwi Chitrakoot (UP) Pin-210205.

Details for inspection, contact person, tender acceptance are as under: -

<b>Date of time for inspection of items</b>	Working Days: 10 & 11 Nov 25 Time 9:30 AM to 11:30 AM.
<b>Contact person Name, contact number and address</b>	1. Shri Tarak Singh, Sr.CA 2. Mob. 8360862350 3. Address: Ganesh Bagh, Archaeological Surve of India, Sub -Circle: Karwi, Karwi Chitrakoot (UP) Pin-210205
<b>Date, Time and Place for acceptance of tender</b>	Working day: 14 Nov 2025 Time : 05:30.PM evening
<b>Date, Time for opening of tender</b>	17 Nov 2025, at 10.30 AM

**Note: An EMD of Rs. 5034/-(Five thousand thirty four rupees only)** should be deposited with the tender application form in the form of an Account payable DD at Jhansi from Nationalized Bank in favour of the **Superintending Archaeologist, Archaeological Survey of India, Jhansi Circle**. Annexure is available alongwith the terms and conditions at the office for offering bid for participating in the auction, which can be collected during inspection of items.

  
Superintending Archaeologist  
Archaeological Survey of India  
Jhansi Circle, Rani Mahal  
Jhansi

**Required documents for offering bid:**

1. PAN card 2. Adhaar card 3. Account details 4. Driving license, 5. Dully filled Annexure for bid. 6. DD of Rs. 5034/-(Five thousand thirty four rupees only) as EMD in favour of "The Superintending Archaeologist, ASI, Jhansi Circle" payable at Jhansi.

## ANNEXURE

To be submitted to,

The Superintending Archaeologist  
Archaeological survey of India  
Jhansi Circle, Rani Mahal, Jhansi  
Pin -code: 284001

Name of Tenderer: \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ Email:- \_\_\_\_\_

PAN number: \_\_\_\_\_ (Copy enclosed)

Adhaar No.: \_\_\_\_\_ (Copy enclosed)

Driving license: \_\_\_\_\_ (Copy enclosed)

GST No.: (if applicable): \_\_\_\_\_

Sl. No.	EMD (25% of Reserve price) Rs	DD No. Date and amount	Bank drawn and Branch Name

**Note: I / We have inspected the properties and read and understood the terms and general as well as special conditions of offered bid unconditionally.**

**Date:**

**Signature of Authorised  
Signatory of tenderer with  
Name, Designation and Company seal.**



### **General Terms & Conditions**

Bidder may inspect the items stipulated date time.

1. The terms shall be sold to the highest bidder. The bids are invited for the lot (i.e. all the items contained in the list of old condemned, obsolete office equipment and furniture items as a whole and no bid would be accepted for any part of the same.
2. The Earnest money Deposit (EMD) of successful bidder shall be adjusted from the total payment.
3. The successful bidder has to make full balance payment, after due adjustment of the EMD, in the form of Demand Draft in favour of **"THE SUPERINTENDING ARCHAEOLOGIST, ASI, JHANSI CIRCLE"** payable at Jhansi. within three days after confirmation, failing which the offer will be cancelled and the EMD shall stand forfeited. The EMD of unsuccessful bidders shall be returned within one month after the auction whatsoever.
4. No item once disposed the successful bidder shall be taken back by this Department on any condition whatsoever.
5. The successful bidder will be required to lift all items from the disposal site within three days after the payment of the balance amount. On failure to do so this department shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder. The successful bidder, of their own cost, will also be required to make their own arrangement of transport, labour etc. for lifting the disposed items.
6. Quotation letter in sealed envelope marked **"TENDER FOR AUCTIONED/DISPOSAL OF OLD CONDEMNED, OBSOLETE AND UNSERVICEABLE OFFICE EQUIPMENTS"** should be addressed to The Superintending Archaeologist, Archaeological Survey of India, Jhansi Circle, rani Mahal, Jhansi should reach at office by 14/11/25 evening 5:30PM
7. The quotation must be reach to office at due date and time otherwise, it is liable to be rejected. Tenders received after the due date and time due to any reason whatsoever shall not be considered.
8. The Financial bid should be given in both figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer.
9. The department reserves the right to accept or reject any/ all quotation without assigning any reasons whatsoever.
10. Each page of tender document should be signed by the bidder (s)
11. Incomplete and unsigned quotation is liable to be rejected.
12. Bidder must enclose copy of address proof (**Voter ID/ Aadhar card/ Driving license and PAN card etc.**) along with his bid.
13. The earnest money deposited (EMD) of **Rs. 5034/- (Five thousand thirty four rupees only)** must accompany the quotation, without which the bid shall be summarily rejected.

  
Superintending Archaeologist

1. Newspapers, office website and pasting around the concerned site
2. Notice board at Jhansi Circle and concerned sub-Circle offices
3. Office file